## USER MANUAL Telangana / Other State Students



**A Smart Education Portal** 

1. Go to <a href="https://jnanabhumi.ap.gov.in/">https://jnanabhumi.ap.gov.in/</a>

Click on Telangan /Other state Application form.



2. Select the state in whixh student in studying.

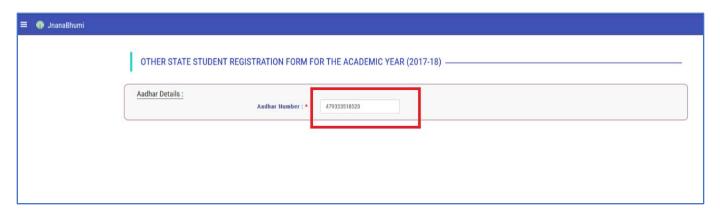
STUDENT REGISTRATION FOR THE ACADEMIC YEAR (2017-18)



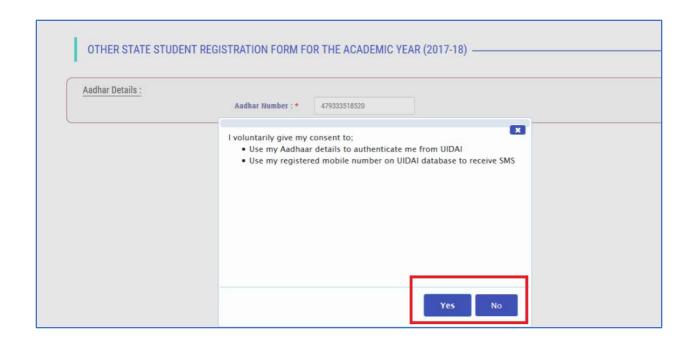
- 2.1. Other State / Telangana students.
- 1. Select all the Pre-Requirements options and click "Proceed " as shown below.



2. Enter the student AADHAR number.



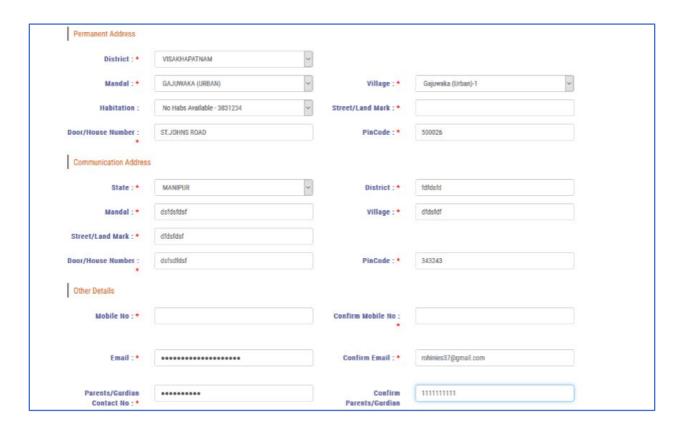
3. System asks for confrimation of usage of UIDAI details of the student in pop window as shown and click "YES".



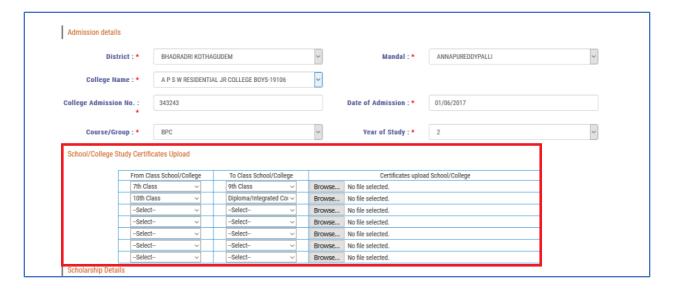
- 4. Student to enter the following details.
  - a. SSC type.
  - b. SSC Hall ticket number.
  - c. SSC passed year and click "Proceed ".



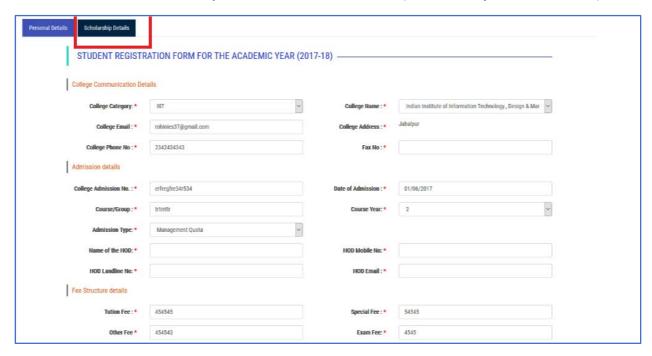
- 5. Enter the personal details of the student .(mandatory \* mark fields)
  - 5.1. Other State Students

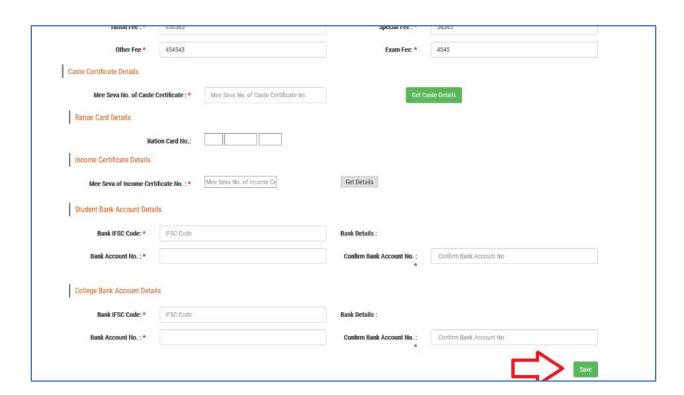


5.2. Telangana Students to enter the acdemic details & upload the respective cerificates.



6. Enter all the Scholarship details of the student . (mandatory \* mark fields)

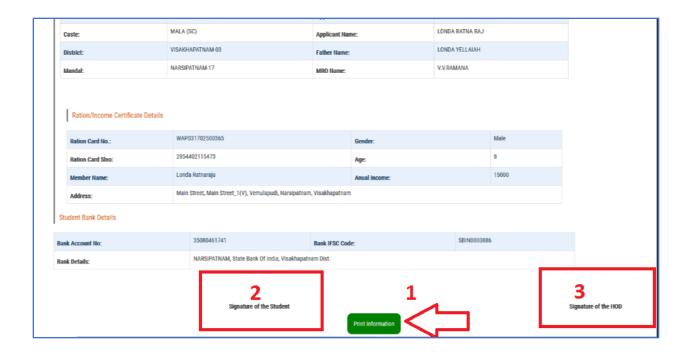




7. When the student clicks "Save" button, all the details to display in single page.



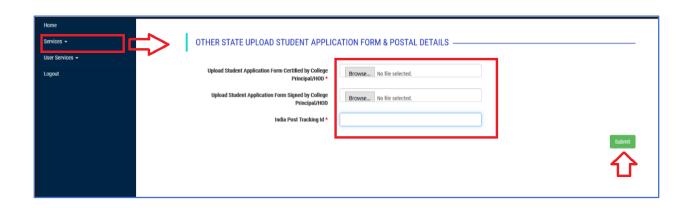
- 8. All the details to display in single page.
  - 1. Take print of the application form
  - 2. Student to sign
  - 3. Student to get the Signature of HOD.



- 9. Student to upload the signed application form
  - 1. Go to services & click upload application form
  - 2. Browse & upload the certified appliation form
  - 3. Click Submit

Student have to psot the application form to the Director of Social welfare, Andhra Pradesh

For trtacking, student to enter the Post traking id obtained at the time of posting the appliation



## 10. To upload attendance,

Go to services &Click on Uplaod attendance.

- 1. Select Month from the list
- 2. Enter no of working days
- 3. Enter no of days present
- 4. Upload the attaendance sheet certified by the principal
- 5. Click Submit to uplaod the attendance

